

# Mount Mercy Times

## 2017-2018 Staff Application

Your Name: \_\_\_\_\_ Date: \_\_\_\_\_

Phone ( local,  campus or  cell): \_\_\_\_\_

e-mail: \_\_\_\_\_

Please check the kind of position(s) you are applying for. Also, don't forget to write in the "briefly explain" portion.

**Campus Editor.** This person functions as the Times "City Editor" and handles the newspaper's story list. Paid staff position.

**Business Manager and Assistant Business Manager:** Sell advertising for the Times, ensure billing and payment for advertising, inform editor of ads for each issue. Paid staff position.

**Sports Editor:** Plan coverage for sports. Assist editor-in-chief and other editors in planning coverage in the sports section, write stories for the section, help plan layout for the section. The sports editor is a member of the senior management team. Paid staff position.

**NOTE:** The titles and roles described here are potential titles and roles. The exact job duties and titles will be determined by next year's editors, in consultation with the newspaper advisor.

**Section, News or Other Editor:** The Times will hire a number of students into various editorial positions, such as News Editor, **Photo Editor**, Etc. Editors write stories for the Times, edit stories and design and product the newspaper's pages. Paid staff position.

**Multimedia Executive Producer:** Part of the senior management of the Times. Oversees both Times TV and MMU Times web site. Regularly contributes to both the web site and newspaper. Paid staff position. Part of senior management team.

**Video Editor:** Assist the Times to expand its news coverage into on-line videos of campus events. Should have willingness to learn video editing software. This student also needs to cooperate with and be a part of the Times newspaper operation. Paid staff member.

**Web Editor:** Plan, design, update and manage the Times web site. This student should also work closely with the video editor to create a dynamic, interactive, multi-media design experience for Times web site visitors. Paid staff member or Practicum credit.

**Staff writer, cartoonists, photographer or columnist:** Would you like to be part of a "Cheap Thrills" team? Write about campus life? Comment on important political or public policy issues? Review music, books, movies or web sites? These are volunteer positions, but approved costs (such as tickets for a movie reviewer or "dates" for a Cheap Thrills columnist) will be covered by the Times. Please indicate the type of writing you're interested in, and what role you would like as a result:

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Please **briefly introduce yourself and explain** why you would like to obtain the position(s) indicated on the Mount Mercy Times:

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**THANK YOU** for your interest in the Mount Mercy Times. For more information, talk with Gabriela Kreinz, editor-in-chief; Collin Wiley, Managing Editor; or Joe Sheller, faculty advisor.